



Information for Tax Preparers

Your clients can get replacement Social Security tax forms online with ease

If your clients need a replacement form SSA-1099 or SSA-1042S, we have a way for them to get an instant replacement quickly and easily. Encourage your clients to go online and get theirs with a personal *my* Social Security account at www.ssa.gov/myaccount.

We automatically send an SSA-1099 to your clients who are U.S. citizens or nationals or U.S. residents as defined in U.S. income tax laws. We also send an SSA-1042S to your clients who are **not** U.S. citizens or nationals, or U.S. residents as defined in the U.S. income tax laws. These clients received or repaid Social Security benefits last year or had income tax withheld or refunded from their Social Security benefits last year. The forms SSA-1099 and SSA-1042S are not issued for people who receive Supplemental Security Income (SSI) because these benefits are not considered taxable income.

A replacement SSA-1099 or SSA-1042S is generally available for the previous tax year after February 1.

For more information on when people may have to pay federal income taxes on their Social Security Benefits, visit www.ssa.gov/planners/taxes.html.

Your clients can get their *Social Security Statement* anytime, online

Your clients can get their *Social Security Statement* online by using their personal *my* Social Security account. Their online *Statement* gives them secure and convenient access to their earnings records. It also shows estimates for retirement, disability, and survivors benefits.

Save time — business owners can report wages online

Do you manage payroll responsibilities for some of your clients? Use our Business Services Online (BSO) to report employee wages and verify names and Social Security numbers for W-2s.

BSO is a suite of services that allows organizations, businesses, employers, and third parties to exchange information with Social Security securely over the internet.

BSO allows you to send W-2s and W-2cs to Social Security either by uploading a specifically formatted electronic file or by directly keying W-2s and W-2cs into an online form. This allows you to view the processing status, errors, and error notices for wage files and wage reports submitted by or for your company. In addition, a one-time 15-day extension of the deadline for resubmitting wage data can be requested.

You must register and create your own password to access Business Services Online. For more information, visit www.ssa.gov/bsa.

Contacting Social Security

The most convenient way to do business with us from anywhere with any device is to visit www.ssa.gov to get information and use our online services.

Or, call us toll-free at **1-800-772-1213** or at **1-800-325-0778** (TTY) if you're deaf or hard of hearing. We can answer your call from 7 a.m. to 7 p.m., weekdays. You can also use our automated services via telephone, 24 hours a day. We look forward to serving you.



Securing today
and tomorrow

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