



# ID.ME ACCOUNT WITH EXTRA SECURITY

*Disclaimer: The information in this power point is current at this time, but Social Security policy is subject to change.*

# BSO WELCOME PAGE

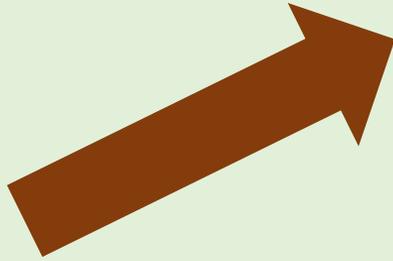
YOU MUST START HERE FOR  
EMPLOYER SERVICES



The screenshot shows the Social Security Business Services Online (BSO) welcome page. At the top, there is a navigation bar with the Social Security logo, menu items for Benefits, Medicare, and Card & record, a search bar for SSA.gov, and links for Español and Sign In. The main heading is "Business Services Online". Below this, a paragraph explains that the Business Services Online Suite of Services allows organizations, businesses, individuals, employers, attorneys, non-attorneys representing Social Security claimants, and third-parties to exchange information with Social Security securely over the internet. It states that users must register and create their own password to access Business Services Online. A link for "Información para el Empleador en Español" is provided. The "BSO application hours" section lists: Monday - Friday: 5 AM - 11 AM ET, Saturday: 5 AM - 11 PM ET, and Sunday: 8 AM - 11:30 PM ET. A "Questions or comments?" section provides the phone number 1-800-772-6270 (TTY 1-800-325-0778) and the hours Monday - Friday: 7 AM - 7 PM ET. The page is divided into four service categories: "Employers" (with links for Login, Create account, Employer information, and a contact email employerinfo@ssa.gov), "Representative Payees" (with links for Login, Register, Complete phone registration, and Information about being a payee), "Appointed Representatives" (with links for Login, Register for online services, Appointed Representative Services (ARS), Representing Social Security claimants, and Electronics Records Express), and "Consent Based Verification (CBSV)" (with links for Login, How to enroll, Complete phone registration, Learn more about CBSV, and a contact email ssa.cbsv@ssa.gov).

[www.ssa.gov/bso](http://www.ssa.gov/bso)

# YOU MUST SELECT THE “LOG IN” LINK



[Login](#)

[Create account](#)

[Employer information](#)

For questions: [employerinfo@ssa.gov](mailto:employerinfo@ssa.gov)

An official website of the United States government [Here's how you know](#)

Social Security Benefits Medicare Card & record Search SSA.gov Español Sign In

## Business Services Online

The [Business Services Online Suite of Services](#) allows organizations, businesses, individuals, employers, attorneys, non-attorneys representing Social Security claimants, and third-parties to exchange information with Social Security securely over the internet. You must register and create your own password to access Business Services Online.

[Información para el Empleador en Español](#)

### BSO application hours

Monday - Friday: 5 AM - 1 AM ET  
Saturday: 5 AM - 11 PM ET  
Sunday: 8 AM - 11:30 PM ET

**Questions or comments?**  
Phone: [1-800-772-6270](tel:1-800-772-6270) (TTY [1-800-325-0778](tel:1-800-325-0778))  
Monday - Friday: 7 AM - 7 PM ET

#### Employers

For employers to:

- Report wages
- View submission and report status
- Act on resubmission notices
- Verify Social Security numbers

[Login](#)  
[Create account](#)  
[Employer information](#)

For questions: [employerinfo@ssa.gov](mailto:employerinfo@ssa.gov)

#### Representative Payees

For individuals and organization representatives to file their Representative Payee Report electronically.

[Login](#)  
[Register](#)  
[Complete phone registration](#)  
[Information about being a payee](#)

#### Appointed Representatives

For appointed representatives of individuals with cases pending at the hearings or appeals levels.

[Login](#)  
[Register for online services](#)  
[Appointed Representative Services \(ARS\)](#)  
[Representing Social Security claimants](#)  
[Electronics Records Express](#)

#### Consent Based Verification (CBSV)

For companies that typically provide banking and mortgage services, process credit checks, provide background checks, satisfy licensing requirements, etc.

[Login](#)  
[How to enroll](#)  
[Complete phone registration](#)  
[Learn more about CBSV](#)

For questions: [ssa.cbsv@ssa.gov](mailto:ssa.cbsv@ssa.gov)

## Employers

For employers to:

- Report wages
- View submission and report status
- Act on resubmission notices
- Verify Social Security numbers

[Log in](#)

[Create account](#)

[Employer information](#)

[Customer support for wage reporting](#)

For questions: [employerinfo@ssa.gov](mailto:employerinfo@ssa.gov)

SELECTING LOG IN TAKES YOU  
TO THE SOCIAL SECURITY SIGN  
IN SCREEN.



Social Security

Create an Account or Sign In

[Create an account with Login.gov](#)

Sign in with  LOGIN.GOV

Sign in with  ID.me

[Learn more](#)

Sign in with Social Security Username

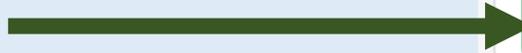
For accounts created *before* September 18, 2021

[Don't know which option to sign in with?](#)

Are you now, or have you ever been a victim of domestic violence? Identity theft? Do you have other concerns?

You can [contact us](#) to block electronic access to your information at any time, for any reason.

SELECT SIGN IN WITH  
*ID.me*



 Social Security

Create an Account or Sign In

[Create an account with Login.gov](#)

[Sign in with !\[\]\(3d496ca5740a387f002644c845f4275b\_img.jpg\) LOGIN.GOV](#)

[Sign in with \*\*ID.me\*\*](#)

[Learn more](#)

[Sign in with Social Security Username](#)

For accounts created *before* September 18, 2021

[Don't know which option to sign in with?](#)

## You are leaving Social Security's website

If you select the "OK" button below, we will redirect you to ID.me's website.

ID.me is not a government entity but is federally certified to provide secure digital identity verification to government agencies.

ID.me is not under our control and may not follow SSA's privacy, or accessibility policies located on SSA's official website at <https://www.ssa.gov/privacy>.

ID.me's identity verification process may include facial recognition to match your face to the photo on your identity document. Collection and storage of personal and biometric information is subject to ID.me's policies that include its [terms of service](#), [privacy policy](#), and [biometric privacy policy](#).

If you do not wish to agree to these terms, please select the "Cancel" button and choose a different registration option.

OK

Cancel

# SELECT THE "OK" BUTTON

## Sign in to ID.me

New to ID.me?

[Create an ID.me account](#)

Email

Enter your email address

Password

Enter password

**Remember me**

For your security, select only on your devices.

Sign in

[Forgot password](#)

OR



[View more options](#)

SELECT THE “SIGN IN” BUTTON

SELECT EITHER “TEXT ME” OR “CALL ME”

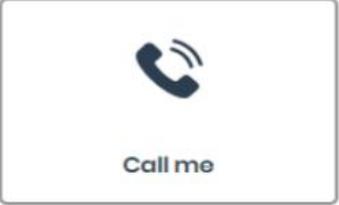
HERE WE HAVE SELECTED “TEXT ME”

SELECT “CONTINUE”

COMPLETE YOUR SIGN IN

1 — 2 — 3

Receive a code by phone

You will receive a code at the following number

If you've changed phone numbers or carriers from when you previously set up multi-factor authentication, please [update your settings here](#).

A 6-DIGIT CODE WILL BE SENT TO YOUR MOBILE PHONE.

ENTER THE 6-DIGIT CODE IN THE BOX AND SELECT “CONTINUE”.

**ID.me** + 

**COMPLETE YOUR SIGN IN**

1 — 2 — **3**

Enter the code we sent to (\*\*\*).\*\*\*.\*020

Enter the 6-digit code \*

Didn't receive it? [Resend my verification code](#)

If you've changed phone numbers or carriers from when you previously set up multi-factor authentication, please [update your settings here](#).

**Continue**

# YOU MUST CHECK THE BOX “I AGREE TO THE TERMS OF SERVICE.” THEN SELECT “NEXT”

 Social Security

## Terms of Service

The terms of service in this section apply to all Social Security online services. Depending on the specific Social Security online service you access, you may be asked to agree to added terms to use that service.

By checking I agree to the Terms of Service, I acknowledge the following conditions:

- I understand that I am accessing a U.S. Government system.
- I understand that my usage of this system may be monitored, recorded, and subject to audit.
- I understand that unauthorized or improper use of this system is prohibited and may result in administrative, civil, or criminal penalties and/or other actions.
- I understand that it is a federal crime to:
  - Give false or misleading statements to obtain information in Social Security records;
  - Give false or misleading information to obtain or alter Social Security benefits; or
  - Deceive the Social Security Administration about an individual's identity.
- I understand that the Social Security Administration may stop me from using Social Security online services if it finds or suspects fraud or misuse.
- I accept that I am responsible for properly protecting any information provided to me by the Social Security Administration.
- I agree that the Social Security Administration is not responsible for the improper disclosure of any information that the Social Security Administration has provided to me or any information that is on or from my computer or other device, whether due to my negligence or the wrongful acts of others.

I agree to the Terms of Service.

[Next](#) [Exit](#)

Privacy and Security

[OMB No. 0960-0789](#) [Privacy Policy](#) [Privacy Act Statement](#) [Accessibility Help](#)

# CHOOSE YOUR EXISTING BSO USER ID BY SELECTING THE DROPDOWN ARROW



 Social Security

BSO User ID

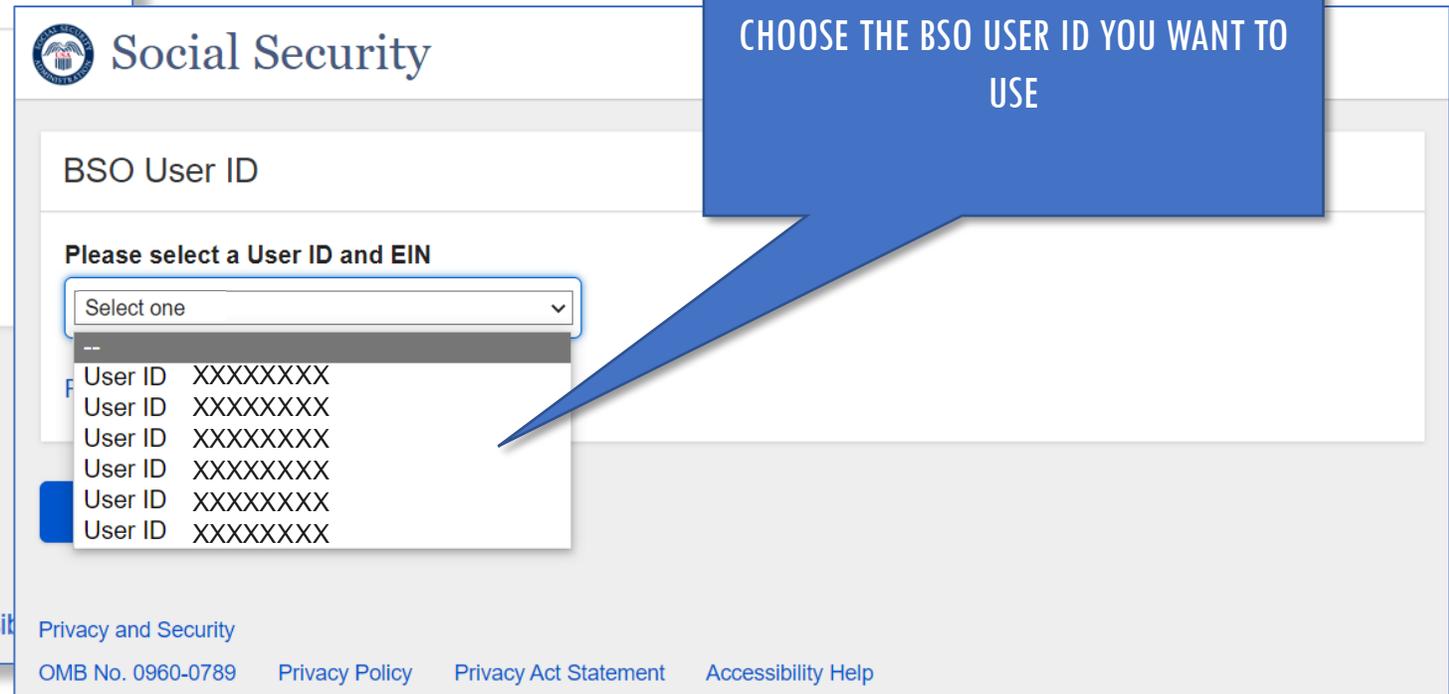
Please select a User ID and EIN

Select one 

[Request a new User ID](#)

[Next](#) [Exit](#)

[Privacy and Security](#)  
OMB No. 0960-0789 [Privacy Policy](#) [Privacy Act Statement](#) [Accessib](#)



 Social Security

BSO User ID

Please select a User ID and EIN

Select one 

- 
- User ID XXXXXXXX

**CHOOSE THE BSO USER ID YOU WANT TO USE**

[Privacy and Security](#)  
OMB No. 0960-0789 [Privacy Policy](#) [Privacy Act Statement](#) [Accessibility Help](#)



## Main Menu

[HELP](#)

STANLEY RUTKOWSKI  
[Logout](#)

Welcome, STANLEY RUTKOWSKI  
Your password expires on **July 09, 2018**

### Manage Account

- [View / Edit Account Info](#)
- [Change Password](#)
- [Disable Account](#)

### Manage Services

- [View / Edit Services](#)
- [Request New Services](#)
- [View Pending Services](#)
- [Enter Activation Code\(s\)](#)

### Manage Employer Information

- [Add/Update Employer Information](#)
- [Remove Employer Information](#)

### Report Wages To Social Security

Test wage files using AccuWage  
Submit, download and print W-2s and W-2cs  
View submission status, errors and error notices for wage reports submitted by or for your company  
Request an extension to resubmit a wage file

### Social Security Number Verification Service

Request online SSN verification, or  
Submit files for SSN verification

Have a question? Call 1-800-772-6270 Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call 1-800-325-0778.

www.socialsecurity.gov

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